



**BATON ROUGE  
METROPOLITAN AIRPORT**  
9430 Jackie Cochran Drive  
Suite 300, Terminal Building  
Baton Rouge, LA 70807  
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**Agenda**  
**Baton Rouge Metropolitan Airport Commission**  
**Regular Meeting**  
**Tuesday, January 4, 2022**  
**3:30 p.m.**  
**Airport Administration Conference Room**  
**Suite 300, 3<sup>rd</sup> floor Terminal Building**

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**

**Public Comment Policy**

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. **Election of Officers.**  
  
Chairman  
Vice-Chairman
5. **Approval of the minutes of the regular meeting of December 7, 2021.**
6. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Lease and Concession Agreement with Motor Coach Travel 365, LLC d/b/a Baton Rouge Charters & Tours to operate a shuttle service at the Baton Rouge Metropolitan Airport for a period of one (1) year, with two (2), one (1) year mutual options to renew at a rental rate of \$75.00 per month. By: Director of Aviation.**

**7. Approving Change Order No. 2 Runway 13-31 Safety Area and RPZ Improvements – Phase IV Perimeter Road. By: Director of Aviation.**

Project Title:	Runway 13-31 Safety Area and RPZ Improvements-Phase IV Perimeter Road
Project Number:	3-22-0006-116-2020
Account Number:	9800000096-58210000XX-0000000000-653100
Original Estimated Cost:	\$1,400,000.00
Purchase Order Number:	800003128
Council Award Date:	September 23, 2020
Contractor:	Boone Services, LLC
Change Order No.	Two (2)
Change Order Amount:	\$35,151.28 (Contract time increased by 76 days)
Original Contract Amount:	\$1,303,882.28
Net Previous Changes:	\$9,954.81
New Contract Amount:	\$1,348,988.37
Description:	Construct New Perimeter Road.
Why Required:	Additional paving base repairs with T&M work. Dead end installation plus drainage pipe/project time extension request due to hurricane, Ida.

**8. Approving Final Acceptance on Runway 13-31 Safety Area and RPZ Improvements – Phase IV Perimeter Road. By: Director of Aviation.**

Contractor:	Boone Services, LLC
Estimated Cost:	\$ 1,400,000.00
Contract Amount:	\$ 1,303,882.28
Total Change Orders (2):	\$ 45,106.09
Final Cost:	\$ 1,348,988.37
Days Allocated:	278
Days Used:	268
Liquidated Damages:	None

9. **Status Report** – Report will be given at the March meeting.
10. **Public Relations /Marketing Report** – Report will be given at January meeting.
11. **Financial Report** – Report will be given at January meeting.
12. **Business Development Report** – Report will be given at the February meeting.
13. **Administrative Matters.**
14. **Adjourn.**