



BATON ROUGE
METROPOLITAN AIRPORT
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MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, APRIL 4, 2023
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Johnny Fife, called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Lowery.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Arrigo
Mr. Butler
Mr. Callender
3:32pm Councilman Dunn, Jr.
Mr. Fife
Mr. Lowery
Ms. Payton
Mr. Profita
Mr. Welch
Mr. Johnson IV

**MEMBERS
ABSENT**

Mr. Buckley
Mr. Myles
Mr. Robinson

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Taffaro
Mrs. Jewell
Mr. Alford
Ms. Williams
Mr. Caldwell
Mr. Vidrine
Mr. Milano
Ms. Nolan
Mr. Newton

**OTHERS
ATTENDING**

Mr. Alan
Mr. Murray
Mr. Freneaux

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. Approval of the minutes of the regular meeting of March 7, 2023.

A motion was made by Mr. Callender, seconded by Mr. Arrigo, to approve the minutes of the regular meeting of March 7, 2023.

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Supplemental Agreement No. 1 with Shread Kuyrkendall and Associates, Inc. for the Northwest Aviation Development Taxiway to provide Construction Services in an amount not to exceed \$104,982.06. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Butler, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with Total Delivery & Logistics, LLC to lease 6250 sq. ft. of cargo space for a period of two (2) years, with one (1), two (2) year mutual option to renew at a rental rate of \$34,375.00 per year. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Lowery, seconded by Councilman Dunn, Jr., to approve the item.

There being no opposition, the motion carried.

7. Authorizing the execution of a LADOTD “Review of Permit Request for Guide Signs on State Right of Way” for placement of guide signs at the intersection of Plank Road and Blount Road (facing north and/or south) in order to direct vehicle traffic toward Helix Aviation Academy located on Airpark Boulevard. The sign shall read “HELIX AVIATION ACADEMY” and have an accompanying directional arrow. By: Director of Aviation

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Profita, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

8. Legislative e Update– Report was presented by Mr. Michael Taffaro, PA/AP Legal Counsel.

9. **Status Report**– Report will be given at the June meeting.
10. **Public Relations /Marketing Report**– Report was presented by Mr. Jim Caldwell, Marketing Manager.
11. **Financial Report** – Report was presented by Nicholas Vidrine, Airport Business Manager.
12. **Business Development Report** – Report will be given at the May meeting.
13. **Administrative Matters.** None
14. **Adjourn.**

A motion was made by Mr. Profita, seconded by Mr. Arrigo, to adjourn the meeting. The meeting adjourned at 4:02 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw