

Agenda
Baton Rouge Metropolitan Airport Commission
Regular Meeting
Tuesday, September 12, 2023
3:30 p.m.
Airport Administration Conference Room
Suite 300, 3rd floor Terminal Building

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. **Approval of the minutes of the regular meeting of August 1, 2023.**
5. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Stanley Consultants, Inc. to design and construct the Taxiway F Reconstruction at the BTR Metropolitan Airport in an amount not to exceed \$636,551.15. By: Director of Aviation.**
6. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Garver, LLC to provide Pavement Analysis on Runway and Taxiways at the BTR Metropolitan Airport in an amount not to exceed \$ 60,000.00. By: Director of Aviation.**
7. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with First Choice Couriers, LLC to lease a 3,000 sq. ft. building located at 9210 C.E. Woolman Drive for warehouse space for a period of One (1) year, with a One (1) year mutual option to renew at a rental rate of \$18,000.00 per year. By: Director of Aviation.**

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8. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute an Amendment with Civil Air Patrol in order to reduce the land from a 125' x 400' tract of land (approx. 1.148 acres) to 125' x 208' tract of land (approx. 0.60 acres). By: Director of Aviation.**

9. **Authorization for the Mayor President and/or Chairman of the Airport Commission to execute a lease agreement with Baton Rouge Jet Center, LLC to lease a 1.395 acre tract of land for the construction of a new hangar, for a period of up to forty-two (42) years at a rental rate of \$14,581.92 per year or \$1215.16 per month. By: Director of Aviation.**

10. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to formally request the Louisiana DOTD, Division of Aviation to provide funds required to complete the airport improvements at the Baton Rouge Metropolitan Airport specifically described in the Capital Improvement Program Application for state financial assistance for fiscal year's 2024-2029 and to provide for \$20,000.00 local contribution for each of 100% state funded projects listed there in. By: Director of Aviation.**

11. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Work Authorization No. 8 to the contract with Airport Management Group, LLC (AMG) for Program Management Services at the Baton Rouge Metropolitan Airport for the period October 1, 2023, through September 30, 2024, in an amount not to exceed \$3,156,042.27. (Contingent on adequate funding). By: Director of Aviation.**

12. **Accepting the low bids received for the Baton Rouge Metropolitan Airport, East Baton Rouge Parish, Louisiana Taxiway B2 Connector. (Contingent on adequate grant funding). By: Director of Aviation.**

Estimate: \$337,971.00

Bidders

**Hendrick Construction Inc.
ProCivil LLC**

Base Bid

**\$ 496,963.04
\$ 507,310.00**

13. **Receiving a report from the Baton Rouge Metropolitan Airport on the organizational assessment and compensation review performed by Steven Baldwin Associates. By: Director of Aviation.**

14. Status Report – Report will be given at the October meeting.

15. Public Relations /Marketing Report – Report will be given at the October meeting.

16. Financial Report – Report will be given at September meeting.

17. Business Development Report – Report will be given at November meeting.

18. Administrative Matters.

19. Adjourn.