



Most Blessed Sacrament Catholic Church and School Substitute Teacher

Description of Employment

Most Blessed Sacrament of the Baton Rouge Catholic Diocese seeks a Substitute Teacher for its Elementary and Middle School. The successful candidate effectively manages and instructs the class while supporting a learning environment that guides and encourages students to develop and fulfill their academic potential in the absence of the teacher.

Employment Timeframe

The Substitute Teacher works during the academic year, with some duties before or after school depending on the duty schedule of the classroom teacher. Work schedules are flexible.

General Duties

- Follow lesson plans provided by the regular Teacher to create a cohesive and consistent learning experience for students.
- Manage the classroom effectively to encourage student participation, minimize distractions, and maintain a positive learning environment.
- Adapt teaching methods to fit the needs of each individual student.
- Monitor students in accordance with established school procedures, in and out of the classroom.
- Prepare the classroom for class activities.
- Provide student accommodations as required by ACCESS program.
- Provide duty coverage as scheduled and fill in when necessary.

Key Responsibilities

- Model the teachings of the Catholic Church always – All faculty and Staff members are Catechists of the Catholic Faith
- Follow, adhere, and support the policies of the MBS Parent/Student Handbook, MBS Faculty Handbook, MBS Policy Manual and The Diocesan Administrative Manual
- Report to work on a regular and punctual basis, when scheduled.
- Report time worked using Time Clock

Educational Requirements & Experience

- Experience working with children and working closely with a team is preferred.
- Ability to multi-task under pressure
- Ability to work independently and collaboratively in a busy environment.
- Must be able to pass a criminal background check with Louisiana State Police and complete all Child Protection requirements.

Our School Mission

Most Blessed Sacrament Catholic School serves our Church, its families, and the community by nurturing Gospel values, academic excellence, and a lifetime of prayer and service.



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Our Philosophy

- We believe the purpose of Most Blessed Sacrament Catholic School is to pass on the faith and heritage of Catholic tradition, promoting Gospel values throughout our educational environment.
- We strive to strengthen partnerships with our parents, the primary teachers of faith and values, as we work to develop the whole child - spiritually, morally, intellectually, socially, emotionally, and physically.
- We continually seek out a faculty called to the teaching ministry, who share a mutual responsibility for creating an environment that promotes spiritual and academic excellence for all our students.
- We strive to center our school community in worship, prayer, Catholic doctrine, service projects, and current educational pedagogy to equip our students to become mature, Catholic Christian young men and women and leaders for tomorrow's world.
- We seek to teach as Jesus did, in both word and example, nurturing the unique gifts of each member of our school community as members of the Body of Christ, living Sacraments to the world.

Submission Information

Please send cover letter and resume to CGioe@mbsbr.org. Application materials can also be sent to Attn: Cheri Gioe, Most Blessed Sacrament, 8033 Baringer Rd., Baton Rouge, LA 70817

MBS is an equal opportunity employer, offering employment without regard to race, color, religion, sex, national origin, age, or disability.