

NOTE: Use the time reference near each section to locate the information in the training's recording.

Start 0:00 Deputy Director TRSL Update

Start 13:30 Employer/Membership Information Site (EMIS) &
Authorized Contacts/Employer Directory Contacts – Index 0.0 & 1.0
Overview and online access to TRSL's employer access database

- Designating authorized contacts (Form 1)
- EMIS access rights
- Updating employer directory contacts (Form 1EDC)
- Question & answer period

Start 20:47 TRSL Membership – Index 2.0

Eligibility and Enrollments

- Eligibility requirements (non-retirees)
- Adjuncts
- Enrollment forms
- Online enrollments
- Question & answer period

Start 41:21 Optional Retirement Plan (ORP) – Index 16.0

Defined Contribution Plan

- ORP overview
- ORP eligibility
- ORP contributions
- ORP terminations
- Question & answer period

Start 50:22 Contribution Reporting & Corrections – Index 4.0

Salary and Contribution Reporting

- Contribution rates
- Exceptions and Rejections reports
- Online corrections
- Terminations
- Question & answer period

Start 1:22:16 Service Credit Certifications/Corrections – Index 6.0

Importance of Service Credit Accuracy

- Terms and definitions
- Questionable Years report
- Certify questionable years (online processes)
- Full-time only corrections & actuarial costs

(section continued on following page)

- Questionable year certifications
- Prior year salary corrections & actuarial costs
- Certifying adjunct employment & other special cases
- Defer pay/rollover earnings
- Question & answer period

Start 2:08:57 Retirement Processes/Issues – Index 11.0 & 17.0

Required employer verifications at time of member's retirement

- Employer certifications checklist
- Employer request letters
- Agency certification (Form 11B)
- Online update to certify sick leave
- Question & answer period

Start 2:29:11 Retirees Returning to Work (RTW)– Index 15.0

Employment of TRSL retirees in TRSL-covered positions

- Overview of RTW laws
- Reemployment notification
- Annual RTW audit
- RTW Law Impacts
 - Law comparisons & provisions
 - Switching RTW groups
- Question & answer period