Professional Learning Facilitator Job Description



Professional Learning Facilitator, contract

At <u>SPED Strategies</u>, our mission is to transform how students with disabilities experience school every day. It's aspirational and requires a deep commitment to striving for excellence.

To achieve our mission, we're looking for an experienced leader of adults to serve as a contract-based Professional Learning Facilitator. In this role, you'll act as the face of our organization, interfacing with educators and leaders alike. This role requires expert communication skills and someone who can think on their feet, responding to participants and our clients in a way that balances their needs and our project goals.

As a nimble consulting firm, the way we approach our day to day work is constantly evolving by design. Successful employees on our team default to collaboration, value flexibility, lean into ambiguity, and embrace feedback. Our approach is not for everyone. If you want to build a different reality for students across the country alongside others who excel in their roles and expect the same from you, there is no better place to do it.

What you'll be doing as a Professional Learning Facilitator:

- Travel to our partners nationwide and represent SPED Strategies in [something]
- Serve as the person responsible for ensuring the success of key professional learning sessions by delivering engaging, impactful professional learning to our partners
- Lean in to understanding the goals of a particular project, client, and the customized solution our team is providing
- Work closely with an Executive Team sponsor, a Senior Manager of Implementation, an Implementation Specialist, and other contract-based project team members to reflect on, and adjust in alignment with, data

What we'll look for in your previous experiences and expertise:

- Bachelor's degree required; advanced degree is a plus
- 5+ years of experience in K-12 education with a period of time focused on special education
- 3+ years experience facilitating adult learning for educators and leaders; facilitating for special education focused staff is a plus
- Proven commitment to equity for all students, including students with disabilities, through practice
- Comfort with ambiguity and complexity; ability to assess challenges, identify flexible solutions, and adapt as necessary
- Strong oral and written communication skills





Compensation & Benefits Philosophy

This is a contract-based position. Once through our application process, our team will reach out to professional learning facilitators as project needs are determined on a rolling basis annually. Each project will have an associated contract and included stipend that will outline projected deliverables. Stipends are determined based on the project scope and facilitation or coaching need. Typical stipends range from \$1,300-\$5,000 per client contract, inclusive of collaborative meetings and ongoing engagement with our team and the client. All stipends are communicated to contract-based facilitators in advance of a project start to ensure transparency.

Equal Opportunity Employment Statement

SPED Strategies is an equal opportunity employer. All qualified applicants will be considered for employment without attention to disability, race, color, religion, sex, sexual orientation, gender identity, national origin, or veteran status.

SPED Strategies is also committed to providing reasonable accommodations to individuals with disabilities. If you need a reasonable accommodation because of a disability for any part of the employment process, please contact us at support@spedstrategies.com.

How to Apply

Please complete our job application which includes a set of questions and your resume submission, with the option to upload a cover letter. We accept applications on a rolling basis based on project needs. The steps in this hiring process are as follows: (1) resume review, (2) 30-minute interview, (3) 1-hour video interview, (4) 1-2- hour performance task, (5) 1-hour interview, and (6) reference check.