



2026 Annual Employer Training

Higher Education

Wednesday, March 18

You'll receive the presentation by email approximately one week prior to the webinar. Please have it available to reference for the training.

Note: All times are approximate.

- **8:30 – 8:50 am** Employer Membership Information Site (EMIS)/Authorized Contacts
- **8:50 – 9:20 am** TRSL Eligibility and Enrollments
- **9:20 – 9:30 am** Optional Retirement Plan (ORP)
- **9:30 – 10:00 am** Monthly Contribution/Salary Reporting
- **10:00 – 10:10 am** Break
- **10:10 – 10:40 am** Service Credit Certifications/Corrections
- **10:40 – 10:55 am** Retirement Processes/Issues
- **10:55 – 11:10 am** Return to Work (RTW)