



BATON ROUGE  
 METROPOLITAN AIRPORT  
 9430 Jackie Cochran Drive  
 Suite 300, Terminal Building  
 Baton Rouge, LA 70807  
**PHONE** (225) 355-0333  
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**AGENDA**

**BATON ROUGE METROPOLITAN AIRPORT  
 REGULAR MEETING  
 TUESDAY, OCTOBER 3, 2017  
 3:30 P.M.  
 AIRPORT ADMINISTRATION CONFERENCE ROOM  
 SUITE 300, 3<sup>RD</sup> FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.

**PUBLIC COMMENT POLICY**

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 5, 2017.
5. AUTHORIZATION TO APPROPRIATE \$865,584 FROM THE AIRPORT'S CASH & INVESTMENTS, CAPITAL IMPROVEMENTS ACCOUNT TO BE PLACED IN THE AIRPORT'S SOUTH GA APRON TAXIWAY CONNECTOR PROJECT, STREETS & ROADS, ACCOUNT. BY: INTERIM DIRECTOR OF AVIATION.
6. AUTHORIZATION TO APPROPRIATE \$118,800 FROM THE AIRPORT'S CASH & INVESTMENTS/MAINTENANCE & OPERATIONS ACCOUNT TO BE PLACED IN THE TERMINAL BUILDING BATHROOM RENOVATIONS ACCOUNT. BY: INTERIM DIRECTOR OF AVIATION.
7. ACCEPTING THE BIDS RECEIVED FOR THE TERMINAL RESTROOM RENOVATIONS AT THE BATON ROUGE METROPOLITAN AIRPORT. BY: INTERIM DIRECTOR OF AVIATION.

ENGINEER'S ESTIMATE	\$550,000.00					
Bidders	Base Bid	Alternate #1	Alternate #2	Alternate #3	TOTAL	% Variance
Miremont-Schoonmaker Construction Co., LLC	\$600,000.00	\$29,000.00	\$10,000.00	\$4,000.00	\$643,000.00	16.91%
Capitol Construction, LLC	\$599,900.00	\$40,000.00	\$16,900.00	\$8,400.00	\$665,200.00	20.95%
Law Industries	\$617,100.00	\$35,500.00	\$11,900.00	\$14,500.00	\$679,000.00	23.45%
J. Reed Construction, Inc.	\$737,000.00	\$18,700.00	\$14,000.00	\$15,000.00	\$784,700.00	42.67%

**8. ACCEPTING THE BIDS RECEIVED FOR THE MOWING OF LOTS AND FIELDS AT THE BATON ROUGE METROPOLITAN AIRPORT. BY: INTERIM DIRECTOR OF AVIATION.**

<b>ESTIMATE</b>	<b>\$130,000.00</b>
<b>Bidders</b>	<b>Total Annual Bid for 336 ac – High Season Weekly/Bi Monthly and Low Season Monthly – Bi Monthly</b>
W. P. Enterprises, LLC	\$136,814.91
HNO Investments, LLC	\$143,493.19
Corporate Green DBA Green Seasons	\$181,174.08
Deville’s Lawn Service II, LLC	\$220,786.37
Brothers Service, Inc.	\$244,822.51
Rotolo Consultants Inc.	\$261,677.16
Crescent City Facilities Maintenance, LLC	\$268,655.85
Vegetation Management Specialist Inc.	\$401,508.90

**9. ACCEPTING THE BIDS RECEIVED FOR THE POND RENOVATION AT THE BATON ROUGE METROPOLITAN AIRPORT. BY: INTERIM DIRECTOR OF AVIATION.**

<b>ESTIMATE</b>	<b>\$125,000</b>	<b>% Variance</b>
<b>Bidders</b>	<b>Base Bid</b>	
L. King Company, L.L.C.	\$127,220.00	1.78%
Law Industries, L.L.C.	\$178,000.00	42.40%

**10. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION AND THE STATE OF LOUISIANA FOR RUNWAY 13-31 RSA/RPZ IMPROVEMENTS PHASE I IN THE AMOUNT OF \$6,555,556.00 AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AT THE APPROPRIATE TIME. (FUNDING SOURCE: (FEDERAL - \$5,900,000; STATE - \$655,556.00; TOTAL \$6,555,556.00). BY: INTERIM DIRECTOR OF AVIATION.**

**11. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A REQUEST FOR CAPITAL OUTLAY FUNDING FOR FISCAL YEAR 2018-2019 FOR THE GENERAL AVIATION DEVELOPMENT PROJECT (AIRPORT AVIATION BUSINESS PARK PLANNING & CONSTRUCTION) IN THE AMOUNT OF \$1,000,000.00. BY: INTERIM DIRECTOR OF AVIATION.**

12. AUTHORIZATION FOR THE MAYOR PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION FOR 10% MATCH IN THE AMOUNT OF \$20,985.00 FOR THE PUBLIC ACCESS DRIVE SOUTH END PROJECT. (FUNDING SOURCE: LOCAL \$188,864.00; STATE 10% \$20,985.00; TOTAL \$209,849.00). BY: INTERIM DIRECTOR OF AVIATION.
13. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION FOR 10% MATCH IN THE AMOUNT OF \$74,380.00 FOR THE TERMINAL BUILDING RESTROOMS RENOVATION PROJECT. (FUNDING SOURCE: LOCAL \$669,420.00; STATE 10% \$74,380.00; TOTAL: \$743,800.00). BY: INTERIM DIRECTOR OF AVIATION.
14. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION FOR 10% MATCH IN THE AMOUNT OF \$50,000 FOR THE CELL PHONE LOT. (FUNDING SOURCE: LOCAL \$450,000; STATE 10% \$50,000.00; TOTAL: \$500,000.00). BY: INTERIM DIRECTOR OF AVIATION.
15. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE AMENDMENT NO. 3 TO THE LEASE AGREEMENT WITH GULFWIDE AVIATION, LLC, TO EXTEND THE LEASE TERM TWELVE (12) YEARS FROM NOVEMBER 30, 2017 TO SEPTEMBER 30, 2029, CONTINGENT ON TENANT CONSTRUCTING AT LEAST \$150,000 - \$200,000 WORTH OF IMPROVEMENTS TO THE FACILITY. BY: INTERIM DIRECTOR OF AVIATION.
16. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH THE EAST BATON ROUGE PARISH SHERIFF'S OFFICE TO LEASE A BUILDING AND 4.08 ACRES OF LAND LOCATED AT 8686 GENERAL CHENNAULT DRIVE, FOR A PERIOD OF TWENTY (20) YEARS, WITH ONE (1), TEN (10) YEAR MUTUAL OPTION TO RENEW, AT A RENTAL RATE OF \$36,000.00 PER YEAR. BY: INTERIM DIRECTOR OF AVIATION.
17. STATUS REPORT – Report will be given at the December meeting.
18. PUBLIC RELATIONS REPORT – Report will be given at October meeting.
19. FINANCIAL REPORT – Report will be given at December meeting.
20. BUSINESS DEVELOPMENT REPORT - Report will be given at November meeting.
21. LEGAL BRIEFING. BY: AIRPORT LEGAL COUNSEL. (MAY BE DISCUSSED IN EXECUTIVE SESSION).
22. ADMINISTRATIVE MATTERS.
23. ADJOURN.