



BATON ROUGE
METROPOLITAN AIRPORT
9430 Jackie Cochran Drive
Suite 300, Terminal Building
Baton Rouge, LA 70807
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AGENDA

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, DECEMBER 6, 2016
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.

PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 1, 2016.
5. AUTHORIZATION TO APPROPRIATE \$18,460.00 TO FUND CHANGE ORDER NO. 2 FOR THE TAXIWAY EXTENSION – MARC PROJECT. BY: INTERIM DIRECTOR OF AVIATION.
6. APPROVING CHANGE ORDER NO. 2 FOR THE TAXIWAY EXTENSION – MARC PROJECT. BY: INTERIM DIRECTOR OF AVIATION.

Project Title:	Taxiway Extension - MARC
Project Number:	917-01-11368
Original Estimated Cost:	\$913,428.00
Purchase Order Number:	PO160400
Account Number:	482.0989002.652310.30004
Council Award Date:	April 5, 2016
Contractor:	Hendrick Construction
Change Order Number:	Two (2)
Change Order Amount:	\$ 18,460.00
Original Contract Amount:	\$ 913,428.00
Net Previous Changes:	\$ (1,200.00)
New Contract Amount:	\$ 930,688.00
Description:	Additional fencing, fill and lowering of electrical junction box
Why Required:	Allow for perimeter fencing completion and meet code on electrical box

7. APPROVING CHANGE ORDER NO. 1 FOR THE NORTH AIRPORT DEVELOPMENT (MULTIPLEX AND TAXIWAY MIKE) PROJECT. BY: INTERIM DIRECTOR OF AVIATION.

Project Title: North Airport Development (Multiplex and TW Mike)
Project Number: H.010466
Original Estimated Cost: \$6,320,932.00
Purchase Order Number: PO160991
Account Number: 482.0989002.651400.8940008 & 482.0989002.653540.8940010
Council Award Date: September 19, 2016
Contractor: Guy Hopkins Construction Company
Change Order Number: One (1)
Change Order Amount: \$ (468,799.00)
Original Contract Amount: \$6,320,931.52
Net Previous Changes: \$ 0
New Contract Amount: \$5,852,152.52
Description: Reductions in concrete pavement, perimeter & gravel road, building changes.
Why Required: Improve contractibility quality resulting in cost savings.

8. APPROVING CHANGE ORDER NO. 1 FOR THE AIRFIELD PERIMETER SECURITY IMPROVEMENTS. BY: INTERIM DIRECTOR OF AVIATION.

Project Title: Airfield Perimeter Security Improvements
Project Number: A.I.P. 3-22-0006-099-2014; SP H.010855
Original Estimated Cost: \$2,352,151.00
Purchase Order Number: PO141511
Account Number: 482.0989002.652400.8188999
Council Award Date: January 14, 2015
Contractor: Hamp's Construction, LLC
Change Order Number: One (1)
Change Order Amount: \$ (132,134.75) Decrease
Original Contract Amount: \$2,256,996.00
Net Previous Changes: \$ 0
New Contract Amount: \$2,124,861.25
Description: Providing security structures at perimeter crossings.
Why Required: Deletion of various contract items not needed for project.

9. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT AN APPLICATION TO THE STATE OF LOUISIANA, AVIATION TRUST FUND TO REQUEST 10% STATE MATCH FOR THE IMPROVEMENTS TO PHASE 1 PARKING GARAGE; AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ALL NECESSARY DOCUMENTS IN THE CONNECTION THEREWITH AT THE APPROPRIATE TIME. (FUNDING SOURCE: AIRPORT: \$5,000,000; STATE TRUST FUND: \$555,556; TOTAL \$5,555,556). BY: INTERIM DIRECTOR OF AVIATION.

10. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT AN APPLICATION TO THE STATE OF LOUISIANA, AVIATION TRUST FUND TO REQUEST 10% STATE MATCH FOR THE PARKING GARAGE LIGHTING RENOVATION; AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ALL NECESSARY DOCUMENTS IN THE CONNECTION THEREWITH AT THE APPROPRIATE TIME. (FUNDING SOURCE: AIRPORT: \$450,000; STATE TRUST FUND: \$50,000; TOTAL \$500,000). BY: INTERIM DIRECTOR OF AVIATION.

- 11. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH ABC BATON ROUGE LLC, TO LEASE APPROXIMATELY SIX (6) ACRES OF LAND FOR A PRIMARY TERM OF SIX (6) MONTHS, WITH ONE (1), SIX (6) MONTH OPTION RENEW AND TWO (2) TEN (10) YEAR MUTUAL OPTIONS TO RENEW AT A RENTAL RATE OF \$3,484.80 PER MONTH OR \$41,817.60 PER YEAR. BY: INTERIM DIRECTOR OF AVIATION.**
- 12. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH UNITED PARCEL SERVICE, INC FOR 1.5 ACRES OF LAND FOR TEMPORARY PARKING FROM NOVEMBER 21, 2016 THROUGH JANUARY 20, 2017 FOR A TOTAL RENTAL OF \$1742.40. BY: INTERIM DIRECTOR OF AVIATION.**
- 13. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH GCR, INC. TO PROVIDE FOR AN UPGRADED VERSION OF THE AIRPORT IQ REVENUE & BUSINESS MANAGER (ABRM) SYSTEM CURRENTLY BEING USED IN AN AMOUNT NOT TO EXCEED \$71,950.00. BY: INTERIM DIRECTOR OF AVIATION.**
- 14. DISCUSSION ON HOTEL. BY: INTERIM DIRECTOR OF AVIATION.**
- 15. STATUS REPORT.**
- 16. PUBLIC RELATIONS REPORT.**
- 17. FINANCIAL REPORT.**
- 18. BUSINESS DEVELOPMENT REPORT.**
- 19. ADMINISTRATIVE MATTERS.**
- 20. ADJOURN.**