



BATON ROUGE  
METROPOLITAN AIRPORT  
9430 Jackie Cochran Drive  
Suite 300, Terminal Building  
Baton Rouge, LA 70807  
**PHONE** (225) 355-0333  
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## AGENDA

**BATON ROUGE METROPOLITAN AIRPORT  
REGULAR MEETING  
TUESDAY, NOVEMBER 13, 2018  
3:30 P.M.  
AIRPORT ADMINISTRATION CONFERENCE ROOM  
SUITE 300, 3<sup>RD</sup> FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.

### PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 18, 2018.
5. CHECK PRESENTATION TO THE ARC OF BATON ROUGE FROM THE "FRIENDS OF BTR GOLF CLASSIC". BY: INTERIM DIRECTOR OF AVIATION.
6. A RESOLUTION SUPPORTING MIKE EDWARDS AS THE PERMANENT DIRECTOR OF AVIATION AT THE BATON ROUGE METROPOLITAN AIRPORT. BY: CHAIRMAN.
7. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A REQUEST FOR CAPITAL OUTLAY FUNDING FOR FISCAL YEAR 2019-2020 FOR THE GENERAL AVIATION DEVELOPMENT PROJECT (UTILITY/INFRASTRUCTURE) IN THE AMOUNT OF \$1,000,000.00. BY: INTERIM DIRECTOR OF AVIATION.
8. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE STATE OF LOUISIANA, OFFICE OF AVIATION FOR 10% STATE MATCH IN THE AMOUNT OF \$55,556 FOR THE RUNWAY 4L/22R REHABILITATION PROJECT; AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ANY AND ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH AT THE APPROPRIATE TIME. (FUNDING SOURCE: AIRPORT \$500,000; STATE TRUST FUND \$55,556; TOTAL: \$555,556). BY: INTERIM DIRECTOR OF AVIATION.
9. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE STATE OF LOUISIANA, OFFICE OF AVIATION FOR 10% STATE MATCH IN THE AMOUNT OF \$22,222 FOR THE COMMON USE TERMINAL EQUIPMENT (CUTE); AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ANY AND ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH AT THE APPROPRIATE TIME. (FUNDING SOURCE: AIRPORT \$200,000; STATE TRUST FUND: \$22,222; TOTAL: \$222,222.00). BY: INTERIM DIRECTOR OF AVIATION.

10. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE STATE OF LOUISIANA, OFFICE OF AVIATION FOR 10% STATE MATCH IN THE AMOUNT OF \$50,000 FOR THE CELL PHONE LOT; AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ANY AND ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH AT THE APPROPRIATE TIME. (FUNDING SOURCE: AIRPORT \$450,000; STATE TRUST FUND: \$50,000; TOTAL \$500,000.00). BY: INTERIM DIRECTOR OF AVIATION.
  
11. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO SUBMIT A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION AND THE STATE OF LOUISIANA, OFFICE OF AVIATION FOR THE RUNWAY 13-31 RSA/RPZ IMPROVEMENTS – PHASE II PROJECT IN THE AMOUNT OF \$9,575,556.00; AND AUTHORIZATION TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ANY AND ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH AT THE APPROPRIATE TIME. (FUNDING SOURCE: FEDERAL \$5,900,000; STATE: \$3,655,556; AIRPORT \$20,000.00). BY: INTERIM DIRECTOR OF AVIATION.
  
12. APPROVING CHANGE ORDER NO. 1 FOR THE NORTH AIRPARK BOULEVARD EXTENSION. BY: INTERIM DIRECTOR OF AVIATION.

Project Title:	North Airpark Blvd. Extension
Project Number:	H.011976
Account Number:	5821-0900-30-0910-0919-0000-000000-653000-A0076 E 98000000765821000000-0000000000-653100
Original Contract Amount:	\$2,101,211.80
Purchase Order Number:	80000548
Council Award Date:	8-23-17
Contractor:	Magee Excavation and Development, LLC
Change Order No.	One (1)
Change Order Amount:	\$230,397.90 (Contract time added by 60 days)
Original Contract Amount:	\$2,101,211.80
Net Previous Changes:	\$0.00
Revised Contract Amount:	\$ 2,331,609.70

Why Required: Furnish and install additional drainage piping to resolve conflict with sanitary sewer force main. Also, furnish and install new FAA communication cable encased in concrete duct bank to the

**13. ACCEPTING THE BIDS RECEIVED FOR THE ANNUAL JANITORIAL SERVICES CONTRACT AT THE BATON ROUGE METROPOLITAN AIRPORT. BY: INTERIM DIRECTOR OF AVIATION.**

ESTIMATE: \$200,000.00

<u>BIDDERS</u>	<u>ANNUAL BID AMOUNT</u>
Cherry Tree Institute	\$157,680.00
Bell's Janitorial, LLC	\$177,390.00
Thomas L. Grant	\$192,172.50
Vernishebers, LLC d/b/a Full Circle Commercial Cleaning	\$197,100.00
Omar James	\$226,073.70
Janicare	\$251,499.60
Enmon Enterprises LLC d/b/a Jani-King of Baton Rouge	\$288,948.60
Supreme Developers, LLC	\$344,333.70
Eagle Cleaning Services, LLC	\$773,617.60
Perkins Management Services Company of Louisiana	\$749,768.40
KSM Janitorial	\$1,084,050.00

- 14. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 1, TO THE MICHAEL BAKER INTERNATIONAL CONTRACT FOR CONSTRUCTION ADMINISTRATION SERVICES ASSOCIATED WITH THE SOUTH GA APRON RENOVATIONS PROJECT IN AN AMOUNT NOT TO EXCEED \$108,858.00. BY: INTERIM DIRECTOR OF AVIATION.**
- 15. STATUS REPORT – Report will be given at the December meeting.**
- 16. PUBLIC RELATIONS REPORT – Report will be given at January meeting.**
- 17. FINANCIAL REPORT – Report will be given at the December meeting.**
- 18. BUSINESS DEVELOPMENT REPORT - Report will be given at the November meeting.**
- 19. ADMINISTRATIVE MATTERS.**
- 20. ADJOURN.**