



BATON ROUGE
METROPOLITAN AIRPORT
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AGENDA
BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, MAY 7, 2019
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.

PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 2, 2019.
5. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO CONSENT TO THE ASSIGNMENT OF LEASE AGREEMENT FROM EXECUTIVE AVIATION, LLC TO BTR JET CENTER, LLC., AND FURTHER AUTHORIZING AN EXTENSION OF THE TERM OF LEASE AND CONSENT TO MORTGAGE LEASHOLD INTEREST. BY: DIRECTOR OF AVIATION.
6. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH UBMi PRINCETON, LLC, TO PROVIDE FOR A LEAKAGE STUDY IN AN AMOUNT NOT TO EXCEED \$17,500.00. BY: DIRECTOR OF AVIATION.
7. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE AMENDMENT NO. 1 TO THE LEASE AGREEMENT WITH THE EAST BATON ROUGE PARISH SHERIFF'S OFFICE TO LEASE AN ADDITIONAL 210 SQUARE FEET OF OFFICE SPACE FOR A TOTAL OF 2694 SQUARE FEET AT A RENTAL RATE OF \$16.00 PER SQ. FT. UNDER THE SAME TERMS AND CONDITIONS OF THE ORIGINAL LEASE. BY: DIRECTOR OF AVIATION.
8. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A NEW LEASE AGREEMENT WITH GEORGIA-PACIFIC CONSUMER OPERATIONS, LLC, TO LEASE 56,000 SQ. FT. OF AIR CARGO SPACE FOR A PERIOD OF ONE (1) YEAR AT A RENTAL RATE OF \$5.50 PER SQ. FT. FOR A TOTAL OF \$308,000.00 ANNUALLY. BY: DIRECTOR OF AVIATION.

9. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO ENTER INTO A PARKING AGREEMENT WITH THE OFFICE OF STATE TRAVEL FOR STATE EMPLOYEES AT A RATE OF \$4.50 PER DAY, FOR A PERIOD OF FIVE (5) YEARS, BEGINNING JULY 1, 2019 THROUGH JUNE 30, 2024. BY: DIRECTOR OF AVIATION.

10. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE GREATER BATON ROUGE AIRPORT DISTRICT AND REGIONAL TRANSIT AUTHORITY (RTA) FOR THE STORAGE OF BUSES IN THE EVENT OF AN EMERGENCY DURING THE THREE (3) RESPECTIVE HURRICANE SEASONS FOR CY 2019 THROUGH 2021, AT A RENTAL RATE OF \$250.00 PER DAY OR \$2500.00 PER MONTH. BY: DIRECTOR OF AVIATION.

11. ACCEPTING THE BIDS RECEIVED FOR THE JANITORIAL SERVICES FOR THE BATON ROUGE METROPOLITAN AIRPORT. BY: DIRECTOR OF AVIATION.

Estimate: \$180,000.00

<u>Bidders</u>	<u>Base Bid</u>
Thomas L. Grant d/b/a TLG Janitorial Vernishebers	\$182,491.00
Enmon Enterprises LLC d/b/a Jani-King	\$206,252.00
ECO Friendly Cleaning Specialist, LLC	\$274,216.22
KSM Janitorial	\$286,355.48
OOK Janitorial	\$287,588.00
SEJ Services	\$297,242.74
Diversified Maintenance – RWS, LLC	\$297,859.00
Jani-Care	\$299,296.94
Final Touch	\$302,994.50
	\$458,714.40

12. APPROVING CHANGE ORDER NO. 2 AND FINAL FOR THE NORTH AIRPARK BOULEVARD EXTENSION PROJECT. BY: DIRECTOR OF AVIATION.

Project Title:	North Airpark Blvd. Extension
Project Number:	H.011976
Account Number:	5821-0900-30-0910-0919-0000-000000-653000-A0076 E 98000000765821000000-0000000000-653100
Original Contract Amount:	\$2,101,211.80
Purchase Order Number:	800000548
Council Award Date:	8-23-17
Contractor:	Magee Excavation and Development, LLC
Change Order No.	Two (2)
Change Order Amount:	\$-33,650.22 decrease (Contract time increased by 32 days)
Original Contract Amount:	\$2,101,211.80
Net Previous Changes:	\$230,397.90
New Contract Amount:	\$2,297,959.48

Description: Eliminated subgrade treatment and hay bales and added markers and fencing.

Why Required: FAA required changes to road subgrade due to unknown soils.

13. APPROVING THE FINAL ACCEPTANCE FOR THE NORTH AIRPARK BOULEVARD EXTENSION PROJECT. BY: DIRECTOR OF AVIATION.

Contractor:	Magee Excavation and Development, LLC
Estimated Cost:	\$ 2,360,000.00
Contract Amount:	\$ 2,101,211.80
Total Change Orders (2):	\$ 196,747.68
Final Cost:	\$ 2,297,959.48
Days Allocated:	392
Days Used:	391
Liquidated Damages:	None

14. PUBLIC RELATIONS REPORT – Report will be given at July meeting.

15. FINANCIAL REPORT – Report will be given at the June meeting.

16. BUSINESS DEVELOPMENT REPORT - Report will be given at the May meeting.

17. LEGISLATIVE UPDATE – Michael Taffaro, Special Assistant Parish Attorney/Airport Legal Counsel

18. ADMINISTRATIVE MATTERS.

19. ADJOURN.